

Minutes of the
South Dakota State Emergency Response Commission Meeting
Conducted via the Digital Dakota Network

State Capitol Building
Pierre, SD

Southeast Technical Institute
Sioux Falls, SD

South Dakota State University
Brookings, SD

South Dakota School of Mines and Technology
Rapid City, SD

July 25, 2003
11:00 a.m. CDT

CALL TO ORDER AND ROLL CALL: The meeting was called to order by Chairman Robert McGrath. The roll was called and a quorum was present.

COMMISSION MEMBERS PRESENT: Robert McGrath, Joe Nadenicek, Kurt Doeden, Christie Turman, Mike Durick, and Barb Telkamp.

COMMISSION MEMBER ABSENT: Al Christie.

OTHERS PRESENT: See attached attendance sheets.

INTRODUCTIONS: Participants at each of the sites introduced themselves.

APPROVAL OF MINUTES FROM MAY 6, 2002 MEETING: Motion by Nadenicek, seconded by Durick, to approve the minutes from the May 5, 2003, South Dakota State Emergency Response Commission meeting. A roll call vote was taken and the motion carried unanimously.

Lee Ann Smith announced that Arden Rapp was not present at the meeting. Ms. Smith read Mr. Rapp's report into the record.

2003 HAZARDOUS MATERIALS CONFERENCE: The 10th annual Hazardous Materials Conference was held May 5-7, 2003 at the Ramkota River Centre in Pierre, SD. There were 115 participants for this year's conference. The conference had a great start with Mayor Dennis Eisnach promoting our Capitol City, our new Secretary Tom Dravland, Department of Public Safety and John Berheim, Homeland Security Director speaking to the concerns and future of South Dakota safety issues.

State Emergency Response Commission
July 25, 2003, Meeting Minutes

Guest speakers at the conference included Mike Callan, Fire Safety Trainer from Connecticut; Mutch Usera, Black Hills Power, Rapid City; Chuck Kevghas, State Department of Health; Glen Ford, EPA, Denver; Fred Cowie, Montana DOJ contractor; Bill Tenborg, Lovell, WY; Barbara Weller, Safety Specialist US-DOT; Michael R. Ball, safety manager for Cedar American Railholdings in Huron; and Steve Hightower, A&M University, Texas.

The cost of the 2003 Hazardous Materials Conference was \$18,461.25.

Next year's conference is May 3-5, 2004, at the Ramkota River Centre in Pierre.

PLANNING AND TRAINING GRANTS: The application package for the FY 2003 HMEP grant was sent to Charles Rogoff, project manager in Washington DC. South Dakota can expect the same funding as this past year; Training Grant - \$74,251 and Planning Grant - \$48,838. Charles Rogoff and staff talked about the widening uses of grant monies. As in the past, it is very important for all LEPC's and agencies depending on grant dollars for their planning and training needs to send applications in early. The next grant period starts October 1, 2003 and ends September 30, 2004.

Twenty-three grant contracts for training dollars were issued to those requesting training throughout the state, to the State Fire School and many regional fire schools scheduled annually. Personnel from several South Dakota fire departments have attended hazard materials Advance Technician Courses in Pueblo, Colorado. Hazmat awareness refresher training and exercising grants to many local LEPC's is also on the increase. Training dollars were also used for Hazmat Conference.

Eleven counties used Planning Grant dollars to update their plan. One commodity flow study was completed.

Many of our LEPC's have a need to update or do major revisions in their plans. The Council of Governments staff have been and will continue helping the LEPC's by doing technical assistance, mapping, printing, and other necessary tasks. There are six planning districts in the state. There is a continued planning effort to do multiple LEPC plan updates each year if a county LEPC will show an interest.

Mr. Rapp has contacted 18 LEPC's that have not done a plan updated in the last three years. Mr. Rapp encouraged all counties to prioritize this planning effort next year with the help of the Planning Grant dollars that are available after October 1, 2003. Exercising is also an annual responsibility and very important to do on completion of a plan update to test the new plan.

VIDEO: Mr. Rapp received a new supply of videos that tell the story of LEPC's history, the community members who belong, and what LEPCs do to guard the safety of communities. This is very good for new members or just to use at a general quarterly meeting for a refresher for all members. The video is available from EPA. Please contact Mr. Rapp if you would like a copy of the video.

Chairman McGrath requested a copy of the video for the Brookings LEPC.

LINCOLN COUNTY LEPC ROSTER: Lee Ann Smith reported that since the last meeting she received a roster from the Lincoln County LEPC. Ms. Smith noted that she had reviewed the roster, and she recommended that the SERC accept it.

Motion by Turman, seconded by Nadenicek, to accept the Lincoln County LEPC roster. A roll call vote was taken and the motion carried unanimously.

The following counties still have not submitted rosters: Day, Shannon, and Todd. At the last meeting the SERC authorized Ms. Smith to send letters to these counties appointing the county commission, state's attorney, emergency manager, and county sheriff to serve as the LEPC. Ms. Smith stated that Harding and Mellette Counties submitted their LEPC rosters to her during the Hazmat conference.

Discussion took place regarding submittal of rosters by the reservations.

Ms. Turman stated that Randy Smith, western regional coordinator for the Division of Emergency Management, is working with Shannon and Todd Counties to form an emergency management district. Shannon County would be with Fall River County and Todd County would be with Tripp County. Ms. Turman stated that if this happens, LEPC development may pick up.

2002 TRI REPORTING SUMMARY: Ms. Smith reported that she has processed 28 facilities so far and has at least another 48 left to process. Several of them are the newer ethanol plants. One of the facilities is unique because the ethanol plant is located on the same property as the Ottertail Power Plant. For TRI purposes, EPA considers them as a multi-establishment facility. This means that they have to deal with thresholds for each other. For example, if Ottertail Power Company uses or produces a chemical in their process, either as a byproduct or in one of the fuels they burn, and if the ethanol plant uses any amount of that at all, the ethanol plant has to report for it also. This did not turn out to be a big problem for the ethanol plant, but for Ottertail there are a significant number of extra reports that needed to be filed. As the ethanol plants are coming online, they will become a larger portion of the TRI universe in South Dakota.

Last year 93 facilities submitted TRI reports.

Chairman McGrath requested that this item be placed on the agenda for an update at the October 31, 2003, SERC meeting.

Mr. Nadenicek noted that each year EPA puts together a state-specific fact sheet for TRIs. The 2001 fact sheet is available on EPA's web site. Mr. Nadenicek will e-mail the SERC members with the link to EPA's web site.

REPORT ON SIOUXLAND SUB-AREA CONTINGENCY PLANNING GROUP: Lee Ann Smith reported that CERCLA establishes the regional response teams, which are required to develop regional response plans. The regions are very large, so areas are encouraged to establish sub-areas.

State Emergency Response Commission
July 25, 2003, Meeting Minutes

The Siouxland sub-area group is looking at an emergency response plan for the lower Missouri River basin. They are concerned primarily from Yankton through Sioux City and into Nebraska, and also want to include some of the Big Sioux River basin because it drains into the Missouri River. The Siouxland sub-area group is interested in involving the counties of Minnehaha, Lincoln, Union, Clay, and Yankton.

Ms. Smith stated that she attended a sub-area group meeting on July 15, 2003. The focus will be mostly on cross-border notification and on resources that could potentially be shared across the river between counties on opposite sides in other states. The group is looking at resource lists and contact names and phone numbers. The group intends to meet quarterly.

The regional response plan for the Siouxland Sub-Area Contingency Planning Group is being written by a contractor who was hired by EPA Region VII.

Chairman McGrath requested that Ms. Smith keep the board informed as to the progress of this group.

OTHER BUSINESS: The next SERC meeting is October 31, 2003, at 9:00 a.m. CST at DDN sites in Pierre, Brookings, Sioux Falls, and Rapid City.

Chairman McGrath asked whether the staff has heard anything from the Governor's Office regarding the appointment of members to the SERC. Mr. Nadenicek answered that the Governor's Office is aware that there are vacancies on some of the boards and commissions. Pat Powers from the Governor's Office has been reviewing the status of all the boards.

ADJOURN: Chairman McGrath declared the meeting adjourned at 11:45 a.m. CDT.

Robert B. McGrath 10/31/03
Chairman Date

Barbara Tulkamp 10-31-03
Witness Date

ATTENDANCE SHEET

STATE EMERGENCY RESPONSE COMMISSION MEETING

CONDUCTED VIA THE DIGITAL DAKOTA NETWORK

JULY 25, 2003

STATE CAPITOL BUILDING
PIERRE

NAME (PLEASE PRINT)

ADDRESS

REPRESENTING

Lee Ann Smith

JOE NADENICIK

MIKE DURICK

Bob McDonald

Kristi Turman

PIERRE

PIERRE

Pierre

Pierre

DENR

DENR

DOT

DENR

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ATTENDANCE SHEET

STATE EMERGENCY RESPONSE COMMISSION MEETING

CONDUCTED VIA THE DIGITAL DAKOTA NETWORK

JULY 25, 2003

SOUTHEAST TECHNICAL INSTITUTE
SIOUX FALLS

NAME (PLEASE PRINT)

ADDRESS

REPRESENTING

Kurt Doeden

Sioux Falls

SERC

Don Thompson

Lake Co. LEPC

ATTENDANCE SHEET

STATE EMERGENCY RESPONSE COMMISSION MEETING

CONDUCTED VIA THE DIGITAL DAKOTA NETWORK

JULY 25, 2003

SOUTH DAKOTA STATE UNIVERSITY
BROOKINGS

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REPRESENTING

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